



# CARIBBEAN ASSOCIATION OF PHARMACISTS

c/o The Pharmacy Council of Jamaica,  
91 Dumbarton Avenue, Kingston 10, Jamaica  
[www.cap-pharmacists.com](http://www.cap-pharmacists.com)

## *Executive Council 2023 – 2025*

### **PRESIDENT**

Kalawattie Datt-Singh  
*Guyana*

### **1st VICE PRESIDENT**

Megan Barker  
*Guyana*

### **2nd VICE PRESIDENT**

Delton Bain  
*Commonwealth of the  
Bahamas*

### **3rd VICE PRESIDENT**

Shantia Hield-Mc Bride  
*Commonwealth of the  
Bahamas*

### **SECRETARY**

Karishma Jeeboo  
*Guyana*

### **TREASURER**

Akima Sandiford-Simmons  
*Guyana*

### **COUNCIL MEMBERS**

Abraham Weekes  
*St Lucia*

Dwight Hutson  
*Antigua & Barbuda*

Jermaine Lowrie  
*Cayman Islands*

Sharon Jobity  
*Trinidad & Tobago*

### **PAST PRESIDENT**

Marvin Smith  
*Bahamas*

### **EXECUTIVE DIRECTOR**

Pamela Townsend  
*Trinidad & Tobago*

30th July 2024

Notice is hereby given that the Annual General Meeting of the Caribbean Association of Pharmacists will be held aboard Royal Caribbean's Icon of the Seas on Thursday, 8th August 2024 starting at 10:30 a.m.

### **Order of Business**

1. President's Welcome
2. Adoption of Agenda
3. Apologies for absence
4. Reading of the Minutes (previously circulated)
5. Confirmation of the Minutes
6. Adoption of the Minutes
7. Matters arising from the Minutes
8. President's Report
9. Secretary's Report
10. Treasurer's Report
11. Appointment of Auditors and Solicitors
12. Honorary Life Member consideration
13. Country Reports
14. Resolutions
15. Any other business
16. Adjournment

Voting in respect of any business which can be transacted at the Annual General Meeting.

If you are unable to attend, a form of Proxy may be accessed from the Secretary or CAP Office, theCAPoffice@gmail.com or from the CAP website at [www.cap-pharmacists.com](http://www.cap-pharmacists.com). The form should be deposited with the Secretary not less than 48 hours before the time appointed for the meeting i.e. no later than 6th August 2024.

Notwithstanding, proxy forms will be available for download via the CAP website to all members in good standing on or before 3rd August 2024.

Karishma Jeeboo  
CAP Secretary